



ARTS, COMMERCE AND SCIENCE COLLEGE TUKUM, CHANDRAPUR-442401

**ANNUAL QUALITY ASSURANCE REPORT BY
INTERNAL QUALITY ASSURANCE CELL**



JANUARY 12, 2018

**AQAR-Year 2013-14 Submitted to
National Assessment and Accreditation
Council (NAAC) Bangalore – 560 072.**

Part – A

1. Details of the Institution

1.1 Name of the Institution

Arts, Commerce and Science
College, Tukum, Chandrapur.

1.2 Address Line 1

Near, S. T. Workshop

Address Line 2

Tadoba Road , Tukum

City/Town

CHANDRAPUR

State

MAHARASHTRA

Pin Code

442401

Institution e-mail address

acs_college@rediffmail.com

Contact Nos.

07172265305

Name of the Head of the Institution:

Dr. Suresh Bapuji Mohitkar

Tel. No. with STD Code:

07172 265305

Mobile:

9403111122

Name of the IQAC Co-ordinator:

Dr. Pravin Madhukar Telkhade

Mobile:

9850066690

IQAC e-mail address:

Iqac15acs@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN12182

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/35/139 dated 28/02/2005

1.5 Website address:

www.acscollegetukum.ac.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	61.5	28/02/2005	
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

27/03/2003

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University

State Central Deemed Private

Affiliated College

Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law EI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Not Applicable

1.12 Name of the Affiliating University (for the Colleges)

Gondwana University, Gadchiroli

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

 NA

UGC-CPE

 NA

DST Star Scheme

 NA

UGC-CE

 NA

UGC-Special Assistance Programme

 NA

DST-FIST

 NA

UGC-Innovative PG programmes	NA	Any other (<i>Specify</i>)	NA
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

2.1 No. of Teachers	4
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	2
2.4 No. of Management representatives	1
2.5 No. of Alumni	2
2.6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	1
2.9 Total No. of members	13
2.10 No. of IQAC meetings held	03

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. NIL International National State Institution Level

2.14 Significant Activities and contributions made by IQAC

Student Quality Assessment:

IQAC Steering Committee has instructed to follow academic action plane. The total working 234 days were to dedicate for various activities as per the academic year plane.

In the month of July 3 days the project or lab service to be render to stake holders and the counseling enhance of the students taking the audition much before one week.

In the month of August and November, the sport or LS are meant for counting by the faculty members of various Lib. services provided for enhancement of Library facility and sport activity to imbuing to latent highest quality heading to concern by the selection by the department of Physical Education.

The seminar to be held by each department prior to holding the seminar class diligent student asked for seminar. The seminar is made for to expose talent of the student of their various spine of knowledge. The students are asked to organize study tour keeping in the view of department social altitude for study of societa for the various strata of new dimension from the angle of languages.

In the month of September and February, Assignment is meeting for enhancement of congruity by delirium of advance students. They study at home. Collect some questions and everyone disseminate among all the students for answering in group of persons much before 30 day of teaching plane getting in hand and ask to submit in department for evaluation. RD for resolving difficulties of students in word or vocabulary.

In the month of November, BC (Bridge Course) is a talented device in the hand of faculty to compensate & space making of the lag behind students by absence or due to slow learning.

In the month of January Field visit is the mode of PBL (Project Base Learning). Every department endeavor to organize field visit for students to go throw pragmatic approaches alighted from theoretical experience.

In the month of March, GD (Group Discussion) is a teaching method for student centric methodology. The students are asked to uttar ABCDE and letter dominate the group and every group is giving various topic on hard core syllabus whereby they can get some points and asked to present before the class. And presentation of excellent group department have awarded.

Teachers Quality Assessment:

a) Annual Academic Audit:- The NAAC Conduct Internal Academic Audit Of All the Department about

- 1) Teaching Learning Process
- 2) Students Evaluations.
- 3) Internal Feedback Mechanism
- 4) Curricular, Extracurricular and Extension activities

b) At the end of the Session NAAC Coordinator supervised the PBAS review committee which assessed the PBAS submitted by the staff.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic calendar for session 2013-14 Career planning and Development Developing entrepreneurship and selling skill Preparation for NAAC Cleanliness campaign Health check up camp by Sport Dept. Continuing value based programmes.	<ul style="list-style-type: none">➤ Participate in “Aviskar” Science Exhibition- 2014➤ Expert lecture series organized.➤ Self-employment workshop➤ Steering committee formed➤ Whole campus cleaned by students and staff➤ Doctors from Govt.Hospital Health checkup done.➤ Value education shivir

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory bodyYes No

Management

Syndicate

Any other body

 IQAC & LMC

Provide the details of the action taken

Management is willing to support quality improvement programs mentioned in AQAR and shown positive gesture and assured all assistance and facilities required to accomplish quality targets. The suggestions and recommendations of the Management, IQAC Members were followed for Preparation of the final Draft of the AQAR.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	---	---	---
PG	09	00	09	00
UG	18	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL
Total	27	00	09	00
Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes	
Semester	UG- 18	PG- 09
Trimester	NIL	NIL
Annual	NIL	NIL

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Being an affiliated college, the institution follows all modifications that is initiated by Gondwana University. Being members of BOS, faculties provide their inputs to the board of studies.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty:

Total	Asst. Professors	Associate Professors	Professors	Others
29	21	08	NIL	NIL

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
21	05	08	00	00	00	00	00	00	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

04

02

10

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	07	09	00
Presented papers	14	05	02
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Healthy interaction between students and faculty which goes beyond the classrooms; Learning beyond curriculum.
- Well-equipped Internet Resource Centre and computer lab.
- Seminar hall with LCD projector for presentations/animations/videos are regularly being used apart from regular conventional black board teaching.
- Group discussions, Case studies, and problem based learning practices.
- Continuous evaluations through projects, presentations and quizzes, etc.
- Outside classroom activities for holistic development of mind and acquiring skills.
- Students are also regularly provided with lab manual of the experiments beforehand in some courses. In papers like Green Methods in Chemistry and environmental Sciences and various other courses students are provided with research papers in order to update them with latest development in the field of research and also in order to create enhanced interest in laboratory work.
- Videos of different complicated experiments are illustrated to clarify their ideas.

2.7 Total No. of actual teaching days
during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

07 NIL NIL

2.10 Average percentage of attendance of students

79 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A.	239	---	12.97	23.01	---	35.98
B. Com.	125	---	8.00	34.4	5.60	48.00
B. Sc.	160	---	15.00	30.62	---	45.62
M. A. (Mar.)	11	---	54.54	18.18	---	72.72
M. A. (Soc.)	15	---	26.26	53.33	---	80.00
M. A. (His.)	02	---	50.00	50.00	---	100.00
M. A. (Eco.)	09	---	11.11	44.44	---	55.55
M. Com.	17	23.52	23.52	35.29	5.88	88.23
M. Sci. (Maths)	27	---	7.4	37.03	---	44.44
M. Sci. (Envs.)	11	---	18.18	9.09	---	27.27
M. Sci. (C/S)	03	---	---	---	---	---

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	---
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	---
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	NIL	NIL	02
Technical Staff	09	05	NIL	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- a. **Stimulating students for undertaking research projects**
- b. **Motivating faculties to undertake minor and Major research projects**
- c. **Motivating faculties to undertake Ph.D. guide ship**
- d. **Facilitating faculties to publish research paper in national & International Journals.**

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	---	---
Non-Peer Review Journals	08	09	---
e-Journals	04	---	---
Conference proceedings	07	05	---

3.5 Details on Impact factor of publications:

Range 0-2.0 Average --- h-index 03 Nos. in SCOPUS 01

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects (other than compulsory by the University)	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total				

3.7 No. of books published i) With ISBN No. 08 Chapters in Edited Books 12

ii) Without ISBN No. 01

3.8 No. of University Departments receiving funds from

UGC-SAP	NIL	CAS	NIL	DST-FIST	NIL
DPE	NIL			DBT Scheme/funds	NIL

3.9 For colleges

Autonomy	NIL	CPE	NIL	DBT Star Scheme	NIL
INSPIRE	NIL	CE	NIL	Any Other (specify)	NIL

3.10 Revenue generated through consultancy NIL

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	NIL
Sponsoring agencies	NIL	NIL	NIL	NIL	NIL

3.12 No. of faculty served as experts, chairpersons or resource persons 02

3.13 No. of collaborations International NIL National NIL Any other NIL

3.14 No. of linkages created during this year NIL

3.15 Total budget for research for current year in lakhs :

From Funding agency	NIL	From Management of University/College	NIL
Total	NIL		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

05
02

3.19 No. of Ph.D. awarded by faculty from the Institution

05

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	<input type="text" value="NIL"/>	SRF	<input type="text" value="NIL"/>	Project Fellows	<input type="text" value="NIL"/>	Any other	<input type="text" value="NIL"/>
-----	----------------------------------	-----	----------------------------------	-----------------	----------------------------------	-----------	----------------------------------

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="NIL"/>	State level	<input type="text" value="NIL"/>
National level	<input type="text" value="NIL"/>	International level	<input type="text" value="NIL"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="NIL"/>	State level	<input type="text" value="NIL"/>
National level	<input type="text" value="NIL"/>	International level	<input type="text" value="NIL"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="NIL"/>	State level	<input type="text" value="NIL"/>
National level	<input type="text" value="NIL"/>	International level	<input type="text" value="NIL"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="NIL"/>	State level	<input type="text" value="NIL"/>
National level	<input type="text" value="NIL"/>	International level	<input type="text" value="NIL"/>

3.25 No. of Extension activities organized

University forum	<input type="checkbox"/>	College forum	<input type="checkbox"/>
NCC	<input type="checkbox"/>	NSS	<input type="checkbox"/> 04

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **NSS Annual Camps** - organized on 01 to 07 Jan 2014 at Mohurli, Dist. Chandrapur.
- **Environment awareness camps** – The Department of Environment Science was conducted awareness programmes to encourage the College community to reduce the use of plastic and paper in campus. They actively encourage paper recycling by all members of the College.
- **Medical camps** – It is conducted in NSS Camp for villagers of Mohurli. Qualified doctors are brought for check-ups and necessary prescriptions are given for treatment.
- **Tree Plantation:** Plantation drive was conducted in the month of August & September.
- Environment Save Committee in Association with (Eco-pro NGO's) organized **“Pollution Maha Rally”** on 14th Dec2013.
- **Awareness program** on **“Gender Equality”** through poster presentation organized by A.C.S college.
- Awareness program about **“Road Safety”** organized by college of city traffic control office on 16 Jan. to 22 Jan.2014
- **Public Awareness procession** organized by Dept. of Geography on 14/1/2014.
- Educational visit to forest research centre at Lohara on 7/10/2014.
- Department of library organised **“Dr.Ranganathan Death Anniversary”** on 27/09/2013
- **Constitution Day** Celebrated on 26 December 2013
- During Session 2013-14 Fallowing students have got distinction in University Exam in Faculty of P.G.Commerce
- 1.Mr. Vikrant R. Channawar 2. Ku. Jyotshna N. Satpute 3. Mr. Dipek M. Gadge4. Ku. Arti O. Agrawal.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3300 m²	NIL	College Management	3300 m²
Rental Building	2772.888 m²	NIL	College Management	2772.888 m²
Playground	527.112 m²	NIL	College Management	527.112 m²
Class rooms	18	NIL		18
Laboratories	09	NIL		09
Seminar Halls	01	NIL		01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	NIL	NIL		NIL
Value of the equipment purchased during the year (Rs. in Lakhs)	0.0 31400			
Others				

4.2 Computerization of administration and library

College office is fully computerized by master software agency run with “college management software”

1. Online Admission System for PG courses.
2. Use of Tally Software for Accounting.
3. Sharing of Information through Digital Communication.
4. Continuous Up - gradation of Institution’s Website.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8251	935033	395	73552	8646	1008585
Reference Books	NIL		NIL		NIL	
e-Books	NIL		NIL		NIL	
Journals	NIL		NIL		NIL	
e-Journals	NIL		NIL		NIL	
Digital Database	NIL		NIL		NIL	
CD & Video	NIL		NIL		NIL	
Others (specify)	16	13245	(-4)	3625	12	16870

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	27	22	Yes	02	00	05	00	00
Added	Upgrade 07 PC by Pentium 42 Core 2 div.	---	----	---	---	---	---	--
Total	27	22	Yes	02 (Lab 1+3)	00	05	00	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Use of LCD Projector for Teaching Method
2. Workshop on “Use of ICT Tools in Teaching and Learning” for Faculty
3. Expert Lecture on Networking Protocol for Students
4. Online Admission Process Training Program for Teaching and Non-Teaching Staff

4.6 Amount spent on maintenance in lakhs :

i) ICT	NIL
ii) Campus Infrastructure and facilities	367457
iii) Equipment	31400
iv) Others	784277
Total :	1183134

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Mechanism for information and creating awareness
2. Orientation programme for new comers
3. Students meeting and counselling
4. Information by various committee conveners
5. Institutional websites
6. Through notices and centralized announcement
7. Focus areas for 2013-14
8. Arranging programmes for women health and empowerment
9. Career counselling and development.
10. Continuing freeship based on economic survey
11. Value education programmes
12. Workshop for cultural activities
13. Outsourcing experts for dance and drama competitions.
14. Development of sports activities and stimulating students to participate at university and inter-university level

5.2 Efforts made by the institution for tracking the progression

- Quantitative evaluation (internal and external results evaluation)
- Qualitative evaluation (overall skill assessment and analysis)

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
653	121	00	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men

No	%
288	37

Women

No	%
486	63

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
115	188	80	420	00	804	104	188	86	398	00	774

Demand ratio : 3.1

Dropout %: 3.87

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college has developed Career Counselling and Development Cell, which arranges Coaching for various examinations related to career planning.

No. of students beneficiaries:

23

5.5 No. of students qualified in these examinations

NET	---	SET/SLET	---	GATE	---	CAT	---
IAS/IPS etc	---	State PSC	---	UPSC	---	Others	---

5.6 Details of student counselling and career guidance

- A. Value Education
- B. Motivational Seminar
- C. NET/SLET awareness seminar
- D. Personality Development
- E. Health Awareness Programme on female health

No. of students benefitted

31

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	04	04

5.8 Details of gender sensitization programmes

Awareness programme conducted at the beginning of every session regarding gender discrimination, viz. legal-aid, anti- ragging programme, etc.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount(Rs)
Financial support from institution	00	00
Financial support from government	501	2300714/-
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ NIL _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

Our motto is to serve the students in bringing out their potential in education and career with core values of the society.

To impart updated and socially relevant knowledge in various disciplines like Arts, Commerce, Science and Information Technology.

To strive for total development of the personality and character of students enlisting an active co-operation citizens in society.

To make the student aware of the national good and aspirations and to develop the capacity to assume responsibilities as future citizens.

We nurture the culture of research and development in students and faculty in the interest of nation.

Mission:

- Our mission is to update academic and research practices and promote quality in all spheres; educational technology to enrich the teaching and learning processes by regularly improving infrastructural resources and inculcate.
- Our approach is to boost up positive thinking; develop analytical skills, moral social and aesthetic values in students.
- To provide platform to the students by giving them an opportunity to face all the challenges of the competitive world with utmost utilization of their potential in sports, athletics and other events.
- To provide facility of hostel to orphan and homeless students from rural areas.
- To establish well equipped research centre for aspirants.
- To run the training center for B.Ed., B.P.Ed. and D.Ed.
- To establish Old folk's Home, and run classes for Adult education.
- To establish institution of Sports and Games for girls and boys from society to aim at over all personality development of the students fraternity through extra-curricular activities in association with various social and cultural organizations.
- To run center for technical training and handcrafts.
- To run training centers for typing, shorthand, small scale and cottage industries whereby the student should become self-employed.

6.2 Does the Institution has a management Information System

We have developed centralized database management system

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Different faculty members are involved in course restructuring and revision committees constituted by University.
- Work load distribution as per specialization of faculty members.
- Examination committee ensures smooth conduct of examinations.
- Faculty members are appointed by the University on examination committee to frame questions papers and evaluate examination scripts.

6.3.2 Teaching and Learning

- Highly qualified and dedicated faculty.
- Healthy interaction between students and faculty which goes beyond the classrooms.
- Learning beyond curriculum.
- Innovative methods are adopted for teaching and learning process.
- Remedial classes are held for the students requiring additional help.
- Well-equipped library for both faculty and students.
- Well-equipped laboratory with modern equipments for science students.
- Excellent collection of rare and latest books and journals.
- Regular feedback from students to improve teaching and learning methods.
- Principal looks after the overall academic development of the college

6.3.3 Examination and Evaluation

- Continuous evaluation through different methods like internal assessment test, assignments, presentations, projects etc.
- Examination committee to ensure smooth conduct of examinations.
- The end semester examination question paper is set by University.
- The practical examination is conducted with internal and external examiners appointed by the university.

6.3.4 Research and Development

- Students are encouraged to participate in research festival organized by the Gondwana University.
- College provides all support for research and development like sanctioning duty leaves, encouraging faculty to interact with faculty from other institutions.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Well-equipped library.
- Computer Labs with internet facilities.
- Seminar Hall with LCD projector.
- Installation of CCTV camera

6.3.6 Human Resource Management

- As it is an affiliated college, major HR issues come under the purview of state government. As far as role of management is concerned, under the dynamic leadership of Dr.N.H.Khatri, following HR dimensions are given due importance.
- 1. Strict adherence of merit, performance and discipline standards.
- 2. Full autonomy and freedom and thereby ensuring empowerment.
- 3. Mentoring and support
- Faculty and Staff are encouraged to participate self-development programmes.
- Administration supports faculty, staff and students with necessary and relevant support to optimize their work.

6.3.7 Faculty and Staff recruitment

- As per UGC and University and Govt. of Maharashtra guidelines.
- As per government norms recruitment is done but, sometimes ban on such recruitment, vacant positions are filled with management appointees for an ad hock basis.

6.3.8 Industry Interaction / Collaboration

- Departments are encouraged to make their courses of study relevant to industry.
- Industrial visits, lectures by industry experts and domain experts are regularly conducted.

6.3.9 Admission of Students

- Strictly adhering on merit based admission and UGC and Govt.norms are followed in case of ST, SC and OBC categories.
- Regular review and monitoring of admission process by admission committee.
- Admission process is carried out through first cum first serve basis in faculty of Arts and Commerce, keeping view of rural area.
- Admission for faculty of science is carried out through merit base as the large numbers of students are available for the same stream.

6.4 Welfare schemes for

Teaching	Cooperative Society
Non teaching	Cooperative Society
Students	GOI

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	IQAC
Administrative	Yes	JD Office	Yes	CA

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Active participation and contribution by alumni.
- Interaction with alumni through annual alumni meetings.
- Involvement of alumni in the Governing Body of the college.

6.12 Activities and support from the Parent – Teacher Association

- Annual meetings are conducted with parents for feedbacks and suggestions in order to improve teaching learning practices.

6.13 Development programmes for support staff

Staffs are encouraged to participate in orientation and refresher courses.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Well-maintained and environmental friendly campus.
- Tree plantation to mark special occasions.
- Paper send for recycling to private agency.
- Groundwater is recharged using a water recharge well.
- Constant effort to minimize waste generated in the labs.
- Paperless organization through E-filing system,

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Digitization
- E-file system
- Audio Visual Notice Board
- Lectures and interactive sessions with distinguished academicians.
- Talk on current challenges in science & opportunities for young students.
- Newer and greener methods are being adopted to carry out experimental work.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Action taken Report (ATR):
- Digitization is underway.
- E-file system has been implemented successfully.
- Student and Staff welfare schemes continue.
- Counselling sessions are available.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- E-file system.
- Environment friendly policy of the College

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

College believes in promoting a society which cares for the environment:

- Cares to protect, preserve and conserve.
- Realizing the importance of sustainable development many activities are undertaken to make the campus environmentally friendly and students sensitive to ecological issues.
- The groundwater is recharged using a water recharge well.
- College has a compost pit in which organic matter is converted to manure. Constant effort to minimize waste generated in the labs is made.
- College has taken upon itself the onus to spread awareness and provide students several platforms to discuss the various pressing environmental issues and deliberate on appropriate solutions towards the same.
- We have organized a number of tree plantation drives to keep our campus green.
- We have collected e-waste from students in the college, which we got recycled with the help of private agency

7.5 Whether environmental audit was conducted?

Yes No √

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-
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-
-
-
-

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

STRENGTHS:

- **Campus:** Environment friendly campus.
- **Quality Education:** Highly qualified and dedicated faculty; Healthy interaction between students and faculty which goes beyond the classrooms; Learning beyond curriculum.
- **Commitment toward students' welfare:** Equal opportunity to all, Counseling for students at both formal and informal levels, Mentoring system well structured.
- **Infrastructure and Technology Access:** Well-equipped laboratories with modern equipment's.
- Seminar hall with LCD projector.
- Well-equipped Internet Resource Centre and computer labs.
- **Fairly-equipped library:** Excellent collection of rare and latest books and journals.
- **Research & Innovations:** Research thrust through activities like research projects.
- **Sports achievements:** In keeping with its tradition of all-round education, the College offers excellent sports infrastructure and coaching leading to University and state level sports achievements.
- **Scholarships and financial Aids:** College offers GOI scholarships to the eligible students. Fulfilling our Social responsibility: Particularly through the active Social Service League.
- **Extra-curricular activities:** Large number of Cultural, Literary, Subject & Theme Based Societies.
- **College Website:** Is well-maintained and user friendly. The class-wise time table is uploaded on the website before the commencement of the new session every semester. All major events are updated regularly.
- **Distinguished Alumni:** Alumni of the college include distinguished personalities from various fields like government, semi governments, academician, theatre, media, literature, sports etc.

WEAKNESS:

- Limited developed infrastructure
- Limited numbers of courses offered

OPPORTUNITY:

- Excellent Academic environment
- Research and innovation
- Active alumni participation
- Add-on and value based courses
- To share the wealth of information and methodologies practiced at College with the world at large.

CHALLENGES:

- Inadequate Research facilities

8. **Plans of institution for next year**

- IQAC - Plan of action to be decided upon at the beginning of the year.
- Academics: To offer interdisciplinary seminars, workshops and conferences.
- Add-on courses to increase the number of options/electives for students.
- Development Programmes and Collaborations: To encourage Faculty to start thinking about new courses.
- To firm up Faculty and student exchange programmes.
- Research and Innovations: Enhance research funding.
- To explore possibilities for active industry participation
- Institutional Social Initiatives: Implement the existing awareness programmes on environmental issues.
- Welfare Programmes: Evolve a scheme for Teaching and Non-Teaching staff.
- Administrative: Infrastructural development, Interactive feedback, analysis and monitoring, Offer specific and targeted training. Forum for redressal of grievances and reduce turnaround time.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____ *** _____

Sr.No.	Month	Total Working Days in the months	Ad+ Ex. act, availed In the Month	Hours Allotted in the Month for T+L Process	Actual classes to be taken	N+I	# Student Counseling	# Research Activity
01	16 June 2013	13	13 Ad	00	0	0	7Hrs/Day	0
02	July	26		25	25	03 Pj/LS	PP 45mts/day	45mts/day
03	August	25		25	22	03 Sp/LS	Sem 45mts/day	45mts/day
04	Sept.	26	02 Ex	25	24	03 Agm	RD 45mts/day	45mts/day
05	Oct.	12		12	12	01 Study Tour	GD 45mts/day	45mts/day
06	Diwali Vac.	20/10 to 19/11/14		4 week Vacation	Ded to Val.			
07	Nov.	09	02 Ex	09	03	02 Sp/LS	BC 45mts/day	45mts/day
08	Dec.	26	03 Ex	26	24	03 Sp/LS	Sem 45mts/day	45mts/day
09	Jan.2014	26		24	23	02 Ind Vt.	RD 45mts/day	45mts/day
10	Feb.	23		23	22	02 Agm	GD 45mts/day	45mts/day
11	March	23	10 Ex	23	23	01 GL/GD	BC 45mts/day	45mts/day
12	April	25	15 Ex	02	02	10 LS	0	6 hrs W
Total Working Days employed for teaching & co-curricular, extracurricular activities,-		234 Days	45 Days	194 Days	180 Days	30 days		



ACS COLLEGE TUKUM, CHANDRAPUR.

#;* excluding 5Hrs/day as shown in the above Para no.1 (f) of this report.

Presumed: - (a) 8W for (Ad + Ex =Admission Exam. Activities) (b) 30W for (T+L=Teaching + Learning Process) (c) 4W (dedicated to valuation)

(d) 4W for (N+I=Non-instructional/sport, extension act.) (e) 3 Hours per week for (R.A. and S.C) other than practical.

Abbreviations:- Pjt= Project Agm=Assignment Ind.Vis=Industrial Visit GL = Guest Lecture GD=Group Discussion Sp=Spot LS=Library Service RD=Resolving Difficulty

PP=Promoting for participation in various activity BC=Bridge Course (for Compensation of lapsed days due to Absence in class or for lag behind students)

Annexure – 2

Activities

- 1). Zoology and Botany Department organized one day study tour at Somnath 35 students were participated.
- 2) Submission of Ph.D thesis by Vaidya V.N., Murmade R.U., T.D.Kose and Sapat G.R to R.T.M. Nagpur University
- 3) RTMNU Nagpur Awarded Ph.D to Dr. P.R.Mohorkar Dr. S.B. Kapoor .
- 4) Felicitation programme of Merit Students (Gaurav Gunwant Puraskar)
 - A) Sangita Purushottam Girsawale (B.A)
 - B) Kaperi Laxmikant Motghare (B.Com)
 - C) Neha Suresh Chatale .(B.Sc)
 - D) Sangita Purushaam Girsawale (Geo Award)
- 5) Environment Save Committee in Association with (Eco-pro institution, NGO's) organized “pollution Maha Rally” on 14th Dec2013.
- 6) Awareness program on “Gender Equality” through poster presentation
- 4) Awareness program about “Road Safety” organized by college of city traffic control office on 16 Jan. to 22 Jan.2014
- 5) Public Awareness procession organized by Dept. of Geography on 14/1/2014.
- 6) Educational visit to forest research center at Lohara on 7/10/2014.
- 7) Study tour organized to Kelzar, Somnath and Gosikhurd Project.
- 8) Department of Library organized “Dr.Ranganathan Death Anniversary” on 27/09/2013
- 9) NSS Special Camps - organized on 01 to 07 Jan. 2014 at Mohurli, Dist. Chandrapur. 150 Students had participated.
- 10) Tree Plantation: in August and September month.
- 11) Teachers Day Celebration: 5 September 2013
- 12) Jagar -Janiv Abhiyan 2013-14